



OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS (PENSION)
DRAUPADI GHAT, ALLAHABAD- 211014

Circular No. 584

Dated: 07 .09.2017

To,

The OI/C
Records/ PAO (ORs)

Subject Implementation of the Government decision on the recommendations of the Seventh Central Pay Commission – Revision of provisions regulating Pension/ Gratuity/ Commutation of Pension/ Family Pension including pensionary awards notified in terms of casualty pensionary awards in respect of Junior Commissioned Officers & Other Ranks, Retiring or dying in harness on or after 1.1.2016 (Post-2016).

Reference: Gol, MoD letter No.17(02)/2016-D(Pen/Pol) dated 04.09.2017.

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Consequent upon issue of Gol, MoD letter No. 17(02)/2016-D(Pen/Pol) dated 04.09.2017 (Copy enclosed), pensionary awards of Junior Commissioned Officers and Other Ranks of the three Services, Defence Security Corps, Territorial Army and Non-Combatants (Enrolled) in the Air Force, (hereinafter collectively referred to as Armed Forces Personnel) who retired/discharged/released/invalided out or died in harness on or after 01.01.2016 are to be sanctioned under orders contained therein.

2. You are therefore, requested to initiate claim/revision claim as detailed below along with the enclosed LPC-cum-Data Sheet for initial/revision pension claims, as the case may be, so that initial PPO/Corrigendum PPO may be issued in affected cases by this Office as under :-

(a) Initial Claims/Corrigendum Claims For Service Pension, Special/ Invalid Pension, Service Element as well as Disability Element of Disability/ Liberalised Disability/War Injury Pension:

Initial Claims for Service Pension, Special/ Invalid Pension, Service element as well as disability element of Disability/ Liberalised Disability/War Injury Pension in respect of JCOs/ORs retired/discharged/released/invalided out on or after 01.01.2016 and who are in receipt of pay & allowance under respective **Pay Rules 2017 of three services** of JCO/ORs shall be preferred in usual manner on revised LPC-Cum-Data Sheet No. PHP-001/2017(7th CPC) as per specimen enclosed (along with the filling instructions) and submitted as usual along with data in electronic form. For purpose of subsequent Corrigendum PPO, the LPC-Cum-Data Sheet No. PHP-002/2017(7th CPC) as per specimen enclosed (along with the filling instructions) will be used.

(b) Initial Claims/Corrigendum Claims for Revision of Ordinary Family Pension/ Special Family Pension/ Liberalised Family Pension under Casualty Pension Award:

Initial Claims for Ordinary Family Pension/ Special Family Pension/ Liberalised Family Pension and 2nd Life Award of Special Family Pension/Liberalised Family Pension under Casualty Pension Award in respect of JCOs/ORs died in harness on or after 01.01.2016 and who are in receipt of pay & allowance under respective **Pay Rules 2017** of

JCO/ORs shall be preferred in usual manner on revised LPC-Cum-Data Sheet No. PCDA (P) PHP-05/2017 (7th CPC) as per specimen enclosed (along with the filling instructions) and submitted as usual along with data in electronic form. Field 19 to 28 of this data sheet will be used for fresh cases of family pension of Pre-2016 or Pre-2006 cases only not notified till date. For purpose of subsequent Corrigendum PPO, the LPC-Cum-Data Sheet No. PCDA (P) PHP-06/2017 (7th CPC) as per specimen enclosed (along with the filling instructions) will be used.

(c) Commutation of Additional Pension in Revision Case:

The pensioners who have retired between 1.1.2016 and date of issue of orders for revised pay/ pension based on the recommendations of the 7th CPC, shall have an option, in relaxation of provisions of relevant Pension Regulations, not to commute the pension which has become additionally commutable on retrospective revision of pay / pension on implementation of recommendations of the 7th CPC. Option form for this purpose is enclosed as Appendix 'A' to be used for this purpose.

The option for commutation of additionally commutable amount will required to be submitted within 4 months from the issue of the Govt. letter by Armed Forces Personnel. The option exercised after expiry of 4 months from issue of the Govt. letter will not be entertained. The claim submitted without exercise of the said option or if no option for commutation of additionally commutable amount of pension is received within stipulated time period as mentioned above, it will be presumed that pensioner is not willing to commute additionally commutable amount.

3. All out efforts may be made to submit affected cases for revision of pension duly completed in all respect **(along with option for commutation, if any)** to avoid correspondence and back references.

4. FAMILY PENSION/DISABILITY PENSION/WAR INJURY PENSION

4.1 There shall be no change in the existing provisions regulating the amount/rate of various kinds of family pensions including family pension determined under casualty pensionary awards and additional family pension applicable to old family pensioners.

4.2 There shall also be no change in existing provisions regulating the Disability Pension/War Injury Pension under casualty pension award.

4.3 The amount of all kind of family pension shall be subject to a minimum of Rs. 9,000/-. The maximum amount of normal rate and enhanced rate of ordinary family pension shall be 30% and 50% respectively, of highest pay in the Government which is Rs. 2,50,000/- with effect from 1.1.2016. The maximum ceiling is, however, not applicable in the cases of Special Family Pension/ Liberalized Family Pension/Disability Pension/War Injury Pension etc., applicable under casualty pensionary awards.

4.4 The dependency criteria for the purpose of ordinary family pension shall continue to be the minimum family pension along with Dearness Relief thereon.

5. Ex-GRATIA LUMP SUM COMPENSATION IN CASES OF INVALIDMENT :

Ex-gratia lump sum compensation to Defence Service Personnel who are boarded out of service on account of disability/ war injury attributable to or aggravated by military service, shall be paid @ Rs. 20 lakh for 100% disability subject to provisions as stipulated in MoD letter No. 2(2)/2011/D(Pen/Policy) dated 26.12.2011. For disability/ war injury less than 100% but not less than 20%, the amount of Ex-gratia compensation shall be proportionately reduced. No Ex-gratia compensation shall be payable for disability/war injury less than 20%. The proportionate compensation would be based on actual percentage of disability as certified by the Invaliding Medical Board, without applying broad banding provisions as contained in Para 7.2 of MoD letter No. 1(2)/97/D(Pen-C) dated 31.01.2001.

6. DISABILITY/WAR INJURY ON DISCHARGE /INVALIDMENT:

6.1 BROAD-BANDING OF PERCENTAGE OF DISABILITY/WAR INJURY ON DISCHARGE:

Where an Armed Forces personnel are discharged/retired on or after 1.1.2016 under the circumstances mentioned in Para 4.1 of MoD letter No. 1(2)/97/D (Pen-C) dated 31.1.2001 with disability including cases covered under MoD letter No. 16(5)/2008/D(Pen/Policy) dated 29.9.2009 and the disability/war injury has been accepted as 20% and more, the extent of disability or functional incapacity shall be determined in the manner prescribed in Para 7.2 of said letter dated 31.1.2001 for the purpose of computing disability/ war injury.

6.2 BROAD-BANDING OF PERCENTAGE OF DISABILITY/WAR INJURY ON INVALIDMENT:

The existing provision for broad banding of invalidment cases of Disability and War injury pension shall remain unchanged.

6.3 Rates for calculation of disability where composite assessment is made due to existence of disability, as well as war injury, shall be determined in terms of provision contained in Para 3(b) of MoD letter No. 16(02)/2015-D(Pen/Pol) dated 08.08.2016.

6.4 CONSTANT ATTENDANT ALLOWANCE (CAA)

Constant Attendant Allowance shall continue to be admissible under the condition as hithertofore at the existing rate from 1.1.2016 to 30.06.2017. However, it shall be admissible at the uniform rate of Rs. 6750/- per month, irrespective of the rank with effect from 1.7.2017.

7. PROCEDURE FOR SANCTION OF REVISED PENSION TO THOSE WHO HAVE ALREADY RETIRED:

JCOs/ORs who have already retired/ discharged/ invalided out/ died on or after 1.1.2016 and in whose cases, pensionary benefits at pre-revised rates have already been notified, the Record Offices concerned will initiate and forward revised LPC-cum-Data Sheet No.PHP-003/2017 (7th CPC) to the respective Pension Sanctioning Authorities (PSAs) for issue of Corrigendum PPOs notifying the revised pensionary awards.

8. The Software Programme for Data entry and validation check may be collected from EDP Centre of this Office through the reps of ROs visiting this Office.

9. The Orders/Circulars/Formats etc. in this connection are also available on the Website of this Office i.e. www.pcdapension.nic.in.

10. As far as possible, all fresh claims for grant of service pension should be submitted only on revised LPC-cum Data Sheet. **After 01.10.2017, no fresh case will be entertained on old LPC-cum-Data Sheet.** However, cases on the new LPC-cum-Data Sheet received before 01.10.2017 will also be accepted if revised pay details are available.



(Nasim Ullah)
ACDA (P)

No. Gts/Tech/7th CPC/0181-III,

Dated: 07 .09.2017

Copy to:

1. The Dy. Secretary, Govt. of India, Ministry of PPG & P(Deptt. of P&PW), Lok Nayak Bhawan, Khan Market, New Delhi.
2. Director (Pensions), Govt. of India, Ministry of Defence D (Pen/Sers), Sena Bhawan, Wing 'A' New Delhi PO New Delhi – 110011.
3. Naval HQrs, PP & A, DHQ PO New Delhi.
4. DPA, Vayu Bhawan, New Delhi- 11.
5. Air HQrs Ad PP & P- 3, West Block-VI, R. K. Puram, New Delhi- 110066.
6. Sr. Dy.CGDA(AT-II), O/O the CGDA, Ulan Batar Road, Palam, Delhi Cantt– 110010.
7. PCDA (Navy) No.-1, Cooperage Road, Mumbai- 400039.
8. PCDA (WC), Chandimandir, Chandigarh
9. CDA (AF), West Block-V, R. K. Puram, New Delhi- 110066.
10. CDA, Chennai
11. CDA (PD), Meerut
12. JCDA (AF) Subroto Park, New Delhi- 110010.
13. Director of Audit, Defence Service, New Delhi
14. All Regiment Corp.
15. Bureau of Sailors, Cheetah Camp, Mumbai.
16. Air Force Record, Dhaula Kunwa, Delhi Cantt.
17. Director MP8(I of R) Integrated HQ of MOD(Army)AG's Branch, Addl Dte Gen of MP/MP8(I of R) West Block-III, RK Puram ,N-Delhi 110066
18. All Addl CsDA/ Jt. CsDA in Main Office.
19. All GOs in Main Office.
20. The OI/C, G-1M(Tech), AT-ORs(Tech) & G-1/Civil (Tech.)
21. All SAOs/AOs/AAOs in Gts/ORs Complex.
22. The OI/C, EDP Manual.
23. The OI/C, EDP Centre.
24. The OI/C, PHP Cell EDP Centre
25. All Sections in Main Office.
26. The OIC, G -2 Section
27. The OI/C, G-3 Section
28. The OI/C, G - 4 Section
29. The OI/C O & M Cell
30. The OI/C Complaint Cell
31. The OI/C, EDP Centre (Website) **for uploading the circular on the website.**
32. Defence Pension Liaison Cell.
33. The OI/C Reception Centre,PCDA(P) Allahabad-14.
34. The OI/C, Defence Pension Training Institute, Allahabad..
35. Spare



A.K.Malviya
Sr. Accounts Officer (Pensions)

Appendix 'A'

Form of option for commutation of Additional Pension for those retired/discharged/invalided out from Service on or after 01.01.2016 and whose PPOs have been issued at pre-revised pension rates

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I, Personal/Service/Regimental No. ----- Rank -----

Name----- granted pension vide PPO No. ----- hereby give the following option for commutation of my revised pension becoming due to revision of my pay/pension.

1. I opt to commute the additional commutable amount, which become due on account of revision of my pay/pension.

OR

2.* I do not opt to commute the additional commutable amount which become due on account of revision of my pay/pension

Signature _____

Name in full _____

Address _____

Date :

Place :

(*) To be scored if not applicable.

LPC-CUM-DATA SHEET FOR SANCTION OF PENSIONARY AWARDS TO PBORs SERVICE/INVALIDED OUT

Part-A (Service Details)

1. Record Office 2. Initial Rank 3. Rank Last Held 4. Whether ACP Granted 5. Pay Group 5A. Trade Code

5B. Whether AICTE Diploma Holder 6. Regimental No. 7. Old Regimental No.

8. Date of Enrolment 9. Date of Discharge

10. Clause of Discharge 11. Non Q.S. (including disembodied service) 12. Former Service

13. Extension of Service 14. Service Condoned 15. Whether Discharged on completion of terms of engagement

Part - B (Personal Details)

16. Individual's Name

17. Date of Birth

18. Nationality 19. Aadhaar No.

20. PAN No.

21. E-mail ID

22. Pensioner's Address

23. State Code 24. Pin Code 25. Mobile No. -

26. Whether Married 27. Spouse Alive 28. Spouse Nationality 29. Spouse Date of Birth

30. Spouse Name

31. Spouse Aadhaar No.

32. Spouse PAN No.

Part-C (Disability Details)

33. Date of Medical Board held 34. Nature Code 35. Dis. Pen. Type 36. Category Dis.

37. 1st I.D.

38. ATR/AGR 39. Asses% 40. Compensation Paid 41. W.I.E.

42. 2nd I.D.

43. ATR/AGR 44. Asses% 45. Compensation Paid 46. W.I.E.

47. 3rd I.D.

48. ATR/AGR 49. Asses% 50. Compensation Paid 51. W.I.E.

52. 4th I.D.

53. ATR/AGR 54. Asses% 55. Compensation Paid 56. W.I.E.

57. 5th I.D.

58. ATR/AGR 59. Asses% 60. Compensation Paid 61. W.I.E.

62. Permanent Composite Assessment % (For Life) 63. Final Composite Assessment % (including Temp. & Permanent) 64. Period of Assessment

65. Period Accepted from 66. Period Accepted upto

67. Ex. Gratia (as approved by Com. Auth.) 68. C.A.A. 69. C.A.A. (for life or temp.)

70. CAA payable from 71. C.A.A. payable upto

Part-D (PDA Details)

72. PDA Code 73. DPDO Code 74. PDA State Code 75. Bank Code

76. BSR Code of CPPC or Link Bank 77. CPPC/Link Bank Address

78. Bank Account No.

79. IFSC Code of Paying Br. 80. Bank Branch Address

81. PDA Station

82. CPPC/Link Bank Pin Code

For PCDA (P) Use Only

CDR No. Date of Receipt

Part-E (Details of Dependents)

83(I). Name

Whether Handicapped Relation with Ind. Date of Birth Aadhaar No.

83(II). Name

Whether Handicapped Relation with Ind. Date of Birth Aadhaar No.

83(III). Name

Whether Handicapped Relation with Ind. Date of Birth Aadhaar No.

83(IV). Name

Whether Handicapped Relation with Ind. Date of Birth Aadhaar No.

Part-F (For DSC/TA Personnel Only)

84. Previous PPO No. if Any 85. Category of Pension

86. Total period including weightage If any for which Gratuity paid with 1st Pension (For Cat-2 & 6 only) 87. Amount of Pension Commuted from 1st Pension (For Cat-3 Only)

Part-G (Pay and Pension Related Details)

88. Level In Pay Matrix 89. Pay in Pay Matrix 90. MS Pay 91. Group Pay (X only)

92. Class Allowance 93. Average Pay 94. Provisional Pension 95. Pension Recommended Code

96. Gratuity Recommended Code 97. Medical Allowance 98. ECHS Code 99. Gal. Award 1 100. Gal. Award 2

101. Gal. Award 3 102. RDR Demand 103. Other Demand Including PEA

104. Commutation Percentage 105. Loading in Age 106. Absolute Date of Commutation 107. Note to be Printed, if any

108. Any other remarks to be printed, if any

Part - H (Details of Non Qualifying Service)

Date From	Date Upto	Period		
		YY	MM	DD
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
TOTAL		<input type="text"/>	<input type="text"/>	<input type="text"/>

Record Office

No.

Date

Signature & Seal of R.O.

**PAY ACCOUNTS OFFICE
CERTIFICATE**

1. Certified that Col. Nos. 1 to 106 of LPC-Cum-Data Sheet in respect of Regt. No. Rank..... Name..... have been properly checked with reference to the entries in the Enrollment Form, Discharge Roll, (Original) etc. and found correct.

2. Certified that qualifying service has been checked with reference to the Sheet Roll (Original).

Name & Signature of Clk/Aud/SA Name & Signature of SO/AAO Name & Signature of AO/SAO P.A.O. SEAL

OFFICE OF THE P.C.D.A.(P), ALLAHABAD

Claim Notified Vide PPO No.

Adr/Sr.Adr. SO(A)/AAO AO/SAO (P)

**Instructions for filling of Data sheet in r/o PBORS DISCHARGED / INVALIDED OUT
from service on or after 01-01-2016 (fresh PPO required to be issued)**

Sl. No.	Field Name	क	ख	ग	Description
1.	Record Office	N	2		Record Office as per code list
2.	Initial Rank	X	1		As per rank code list. It will be filled in case of JCOs who were appointed Direct in the rank of JCOs.
3.	Rank Last Held	X	1		As per rank code list
4.	Whether ACP granted	A	1		A for 1st ACP, 'B' for 2nd ACP, 'C' for 3rd ACP & 'N' for NO ACP granted/ applicable.
5.	Pay Group	A	1		Filled with 'X' or 'Y'
5A.	Trade Code	N	3		As per list of Trades.
5B.	Whether AICTE Diploma Holder	A	1		'Y' for YES or 'N' for NO to be filled
6.	Regimental No.	X	9		Current Regimental No.
7.	Old Regimental No.	X	9		In case of JCOs who were appointed directly, it will not be filled.
8.	Date Of Enrolment	N	8		These Fields are to be filled as "YYYYMMDD"
9.	Date Of Discharge	N	8		These Fields are to be filled as "YYYYMMDD"
10.	Clause Of Discharge	X	1		In Case of ORs it should be filled as 1,2,3,4,5 or 6 and in case of JCOs it should be A,B,C,E,F or G as the case may be.
11.	Non-Qualifying Service (including Disembodied Service)	N	6		This Field is to be filled as "YMMDD" and a detail showing all the spells of NQS should be filled in the col. Given on the reverse side of Data sheet. If spells are more than the space provided, separate sheet may be attached with the claim duly attested.
12.	Former Service	N	6		This Field is to be filled as "YMMDD" if any.
13.	Extension Of Service	A	1		'Y' for YES or 'N' for NO to be filled
14.	Service Condoned	N	4		This field is to be filled as "MMDD" and Maximum Limit is "1200"
15.	Whether Discharge on Completion of terms of engagement	A	1		'Y' for 'Yes' OR 'N' for 'No' to be filled.
16.	Individual's Name	A	35		Name of the individual
17.	Date Of Birth	N	8		These Fields are to be filled as "YYYYMMDD"
18.	Nationality	A	1		'I' for Indian, 'N' for Nepali and 'B' for Bhutani as the case may be
19.	Aadhaar Number	N	12		12 Digit Aadhaar No. of the individual
20.	PAN No.	X	10		PAN No. of the individual
21.	E-mail id	X	35		E-mail id of the individual
22.	Pensioner's Address	X	60		Address of the individual
23.	State Code	A	2		State Code of the state where Army personnel is residing
24.	Pin Code	N	6		Pin Code of the address of Army personnel
25.	Mobile Number	N	3+10		Mobile Number of the individual. First 3 digits for ISD Code.
26.	Whether Married	A	1		'Y' for 'Yes' OR 'N' for 'No' to be filled.
27.	Spouse Alive	A	1		'Y' in the case of wife alive and extension of ser. is not granted, 'E' in the case of wife Alive and extension of ser. is granted, 'N' in the case where wife is not Alive, 'D' for

				Divorced cases, 'P' for Plural Marriage Cases, 'U' for Disputed cases & Blank for Provisional Pen. Cases.
28.	Spouse Nationality	A	1	IF Field no. 32 is filled as 'Y' or 'E' it will be filled 'I'/N'/ 'B' as the case may be.
29.	Spouse Date Of Birth	N	8	IF Field no. 32 is filled as 'Y' or 'E' this Field is to be filled as "YYYYMMDD".
30.	Spouse Name	A	35	IF Field no. 32 is filled as 'Y' or 'E' this field will be filled. In Case name is having more than 35 characters the same Will be abbreviated.
31.	Spouse Aadhaar Number	N	12	12 Digit Aadhaar No. of the spouse
32.	Spouse PAN No.	X	10	PAN No. of the spouse
33.	Date of Medical Board held	N	8	These Fields are to be filled as "YYYYMMDD"
34.	Nature Code	A	1	'I' for Invalidated Out, 'D' for Deemed to be Invalidated Out, otherwise BLANK
35.	Disability Pension Type	A	3	It should be filled as 'DIS' for DISABILITY PENSION, 'LIB' for LIBERALISED DISABILITY PENSION, 'WAR' for WAR INJURY PENSION, 'INV' for INVALID PENSION, 'DMS' for service Element alongwith Disability Element, 'DEO' for Disability Element only in the case of voluntary Discharge and 'SER' for SERVICE ELEMENT.
36.	Category Dis.	A	1	Category of the Disability A, B, C, D or E as the case may be.
37.	1 st I.D.	A	20	Name of the Disease
38.	ATR/AGR	A	3	ATR- For Attributable, AGR- For Aggravation and NA- For Neither Attributable nor Aggravation.
39.	Asses %	N	3	0 to 100 %
40.	Compensation Paid	A	1	'Y' for Yes OR 'N' for No TO BE FILLED
41.	W.I.E	A	1	'Y' in case disability is categorised as war injury or 'N' in case disability is categorised as normal disability. Please enclose DO Part II Order in case it is W.I.E.
42.	2 nd I.D.	A	20	Name of the Disease
43.	ATR/AGR	A	3	ATR- For Attributable, AGR- For Aggravation and NA- For Neither Attributable nor Aggravation.
44.	Asses %	N	3	0 to 100 %
45.	Compensation Paid	A	1	'Y' for Yes OR 'N' for No TO BE FILLED
46.	W.I.E	A	1	'Y' in case disability is categorised as war injury or 'N' in case disability is categorised as normal disability. Please enclose DO Part II Order in case it is W.I.E.
47.	3 rd I.D.	A	20	Name of the Disease
48.	ATR/AGR	A	3	ATR- For Attributable, AGR- For Aggravation and NA- For Neither Attributable nor Aggravation.
49.	Asses %	N	3	0 to 100 %
50.	Compensation Paid	A	1	'Y' for Yes OR 'N' for No TO BE FILLED
51.	W.I.E	A	1	'Y' in case disability is categorised as war injury or 'N' in case disability is categorised as normal disability. Please enclose DO Part II Order in case it is W.I.E.
52.	4 th I.D.	A	20	Name of the Disease
53.	ATR/AGR	A	3	ATR- For Attributable, AGR- For Aggravation and NA- For Neither Attributable nor Aggravation.
54.	Asses %	N	3	0 to 100 %

55.	Compensation Paid	A	1	'Y' for Yes OR 'N' for No TO BE FILLED
56.	W.I.E	A	1	'Y' in case disability is categorised as war injury or 'N' in case disability is categorised as normal disability. Please enclose DO Part II Order in case it is W.I.E.
57.	5 th I.D.	A	20	Name of the Disease
58.	ATR/AGR	A	3	ATR- For Attributable, AGR- For Aggravation and NA- For Neither Attributable nor Aggravation.
59.	Asses %	N	3	0 to 100 %
60.	Compensation Paid	A	1	'Y' for Yes OR 'N' for No TO BE FILLED
61.	W.I.E	A	1	'Y' in case disability is categorised as war injury or 'N' in case disability is categorised as normal disability. Please enclose DO Part II Order in case it is W.I.E.
62.	Permanent Composite Assessment % (For Life)	N	3	Maximum limit is 100%
63.	Final Composite Assessment % (including Temp. & Permanent)	N	3	Maximum limit is 100%
64.	Period of Assessment	X	2	It should be filled between 1 to 10 or L- for Life.
65.	Period Accepted From	N	8	Disability Period Accepted From. These Fields are to be filled as "YYYYMMDD"
66.	Period Accepted upto	N	8	Disability Period Accepted upto. These Fields are to be filled as "YYYYMMDD"
67.	Ex Gratia (as approved by Competent Authority)	A	1	'Y' for Yes OR 'N' for No as the case may be to be filled.
68.	CAA	A	1	'Y' for CAA payable and 'N' for CAA not payable
69.	CAA (for Life or Temp.)	A	1	L for life and T for Temporary
70.	CAA Payable From	N	8	These Fields are to be filled as "YYYYMMDD"
71.	CAA Payable upto	N	8	These Fields are to be filled as "YYYYMMDD"
72.	PDA Code	A	1	1 to 9 as per annexure.
73.	DPDO Code	A	2	As per annexure, if PDA CODE is '1' otherwise '00'
74.	PDA State Code	A	2	AS per annexure
75.	Bank Code	A	3	As per annexure
76.	BSR code of CPPC or Link Bank	A	7	The code allotted by RBI to each CPPC/Link Bank
77.	CPPC/Link Bank Address	X	40	Address of CPPC/ link bank
78.	Bank A/c No.	X	25	Filled from left side only. If the character is < 25 the Right hand boxes may be kept blank.
79.	IFSC code of Paying Branch	X	11	The code allotted by RBI to each bank branch. Cancelled Cheque / Scanned copy of Cheque Should be attached with the claim.
80.	Bank Branch Address	X	35	Address of Bank Branch
81.	PDA Station	A	25	DISTRICT NAME OF PDA
82.	CPPC/Link Bank Pin Code	N	6	Pin Code of CPPC/Link Bank
	CDR No.	X	12	Filled by PCDA(P)
	Date Of Receipt	N	8	Filled with "YYYYMMDD" by PCDA(P)
83.	All instruction given blow			
84.	Previous PPO No. if Any	X	25	Previous PPO No. for category-2,3 and 5 pensioner

85.	Category Of Pension	N	1	Category no. as per code list
86.	Total period including Weight age if any for Which gratuity paid With 1st pension (for cate-2 & 6 only)	N	6	Filled with "YYMMDD"
87.	Amount of Pension commuted from 1st pension(for cat. 3 only)	N	5	
88.	Level In Pay Matrix	X	3	According to 7th CPC
89.	Pay in Pay Matrix	N	6	Fixed under 7th CPC
90.	MS Pay	N	5	According to 7th CPC
91.	Group Pay (X only)	N	4	According to 7th CPC applicable to Group 'X' Only
92.	Class Allowance	N	4	According to 7th CPC
93.	Average Pay	N	6,2	IN case where Last Pay Drawn < Average Pay it will be filled and statement showing detail of Pay, Grade Pay Class pay for last 10 months may be filled on the reverse of data sheets/enclosed duly Authenticated .
94.	Provisional Pension	A	1	'Y' for Yes OR 'N' for No TO BE FILLED
95.	Pension Recommended Code	A	1	'F' for full Pension, 'T' for 2/3rd of pension, H' for Half pension & 'P' for provisional pension Where gratuity and Family Pen. not to be sanctioned
96.	Gratuity Recommended Code	A	1	'F' for full gratuity, 'T' for 2/3rd of gratuity, H' for Half gratuity & 'P' for provisional pension Where gratuity and Family Pen. not to be sanctioned
97.	Medical Allowance	A	1	'Y' in the case of Nepalese pensioner Otherwise 'N' will be filled.
98.	ECHS Code	A	1	'Y' OR 'N' as the case may be. In case erroneously Recovered the same will be refunded through corr. PPO by filling 'R' in the Data Sheet for Corr. PPO.
99.	Gal Award1	N	2	First character pertains to award code & second character pertain no. of bars. Annexure
100.	Gal Award2	N	2	First character pertains to award code & second character pertain no. of bars. Annexure
101.	Gal Award3	N	2	First character pertains to award code & second character pertain no. of bars. Annexure
102.	RDR Demand	N	7	
103.	Other Demand (including PEA)	N	7	It should include PENDING ENQUIRY AWARD AMOUNT.
104.	Commutation Percentage	N	2	Maximum limit is 50%
105.	Loading in Age	N	2	"YY"
106.	Absolute Date of Commutation	N	8	YYYYMMDD
107.	Note to be printed, if any	A	2	To be used by office of the PCDA (P)

108.	Any other Remarks to be printed, if any	A	200	To be used by office of the PCDA (P)
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Instruction for Column 83(I) to 83(IV)**Name**

The name of the dependant members of individual may be filled in these columns. One box may be left blank between first, middle and surname etc.

Whether Handicapped

This column may be filled with “Y” if the individual is having a handicapped child otherwise it should always be filled with “N” and in no case it should be left blank.

Relation with Individual

This column may be filled as under.

RELATION	RELATIONSHIP CODE
Son	S
Daughter	D
Divorced Daughter	R
Unmarried Daughter	U
Widowed Daughter	V
Mother	M
Father	F
Brother	B
Sister	T

Date of Birth,

The Date of Birth (in YYYYMMDD) of the dependant members of individual may be filled in these columns.

Aadhaar No.

This column may be filled with 12 Digit Aadhaar No. of the Dependants.

FIELD CHARACTER

A = Alphabet

N = Numeric

X = Alpha-Numeric

Note: Name of Auditor, AAO, AO/SAO of Pay Account Office should be either legibly written in hand or stamp of name should be affixed

Part-E (Details of Dependents)

83(I). Name

Whether Handicapped Relation with Ind. Date of Birth Aadhaar No.

83(II). Name

Whether Handicapped Relation with Ind. Date of Birth Aadhaar No.

83(III). Name

Whether Handicapped Relation with Ind. Date of Birth Aadhaar No.

83(IV). Name

Whether Handicapped Relation with Ind. Date of Birth Aadhaar No.

Part-F (For DSC/TA Personnel Only)

84. Previous PPO No. if Any 85. Category of Pension

86. Total period including weightage If any for which Gratuity paid with 1st Pension (For Cat-2 & 6 only) 87. Amount of Pension Commuted from 1st Pension (For Cat-3 Only)

Part-G (Pay and Pension Related Details)

88. Level In Pay Matrix 89. Pay in Pay Matrix 90. MS Pay 91. Group Pay (X only)

92. Class Allowance 93. Average Pay 94. Provisional Pension 95. Pension Recommended Code

96. Gratuity Recommended Code 97. Medical Allowance 98. ECHS Code 99. Gal. Award 1 100. Gal. Award 2

101. Gal. Award 3 102. RDR Demand 103. Other Demand Including PEA

104. Commutation Percentage 105. Loading in Age 106. Absolute Date of Commutation 107. Note to be Printed, if any

108. Any other remarks to be printed, if any

Part - H (Details of Non Qualifying Service)

Date From	Date Upto	Period		
		YY	MM	DD
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
TOTAL		<input type="text"/>	<input type="text"/>	<input type="text"/>

Record Office

No.
Date

Signature & Seal of R.O.

**PAY ACCOUNTS OFFICE
CERTIFICATE**

1. Certified that Col. Nos. 1 to 106 of LPC-Cum-Data Sheet in respect of Regt. No. Rank..... Name..... have been properly checked with reference to the entries in the Enrollment Form, Discharge Roll, (Original) etc. and found correct.

2. Certified that qualifying service has been checked with reference to the Sheet Roll (Original).

Name & Signature of Clk/Aud/SA Name & Signature of SO/AAO Name & Signature of AO/SAO P.A.O. SEAL

OFFICE OF THE P.C.D.A.(P), ALLAHABAD

Claim Notified Vide PPO No.

Adr/Sr.Adr. SO(A)/AAO AO/SAO (P)

**Instructions for filling of Data sheet in r/o PBORS SERVICE CORRIGENDUM /
INVALIDATED OUT from service on or after 01-01-2006 (fresh PPO required to be
issued)**

Sl. No.	Field Name	Field Type	Field Length	Description
A.	Original PPO No.	x	13	Initial PPO No. of the individual of which this corrigendum has been floated
B.	New Original PPO No. with suffix	N	16	New original PPO No. contains 12 digit numeric and 4 digit numeric suffix no. This no. may be quoted Wherever available.
C.	Regimental No	X	9	Regimental No. of the Army Personnel
D.	Action Code	A	3	If Original PPO has to be cancelled, it will be filled as 'CAN' Otherwise left blank
1 to 108	All fields of the original Data Sheet			Only those fields along with their connected fields should be filled as per instruction given for filling the LPC Cum Data Sheet No.001/2017for sanction of Pensionery Awards to PBORs

FIELD CHARACTER

- A** = Alphabet
N = Numeric
X = Alpha-Numeric

Note: - Name of Auditor, AAO, AO/SAO of Pay Accounts Office should be either legibly written in hand or stamp of name should be affixed.

For Data sheet PCDA(P) PHP- 03/2017(7th CPC)

Instruction for filling of LPC-Cum-Data Sheet for revision of pensionary awards discharged from service or died during service on or after 01.01.2016 & whose PPO has already been notified as per 6th CPC-PBOR (ARMY)/DSC Personnel/Family Pensioners .

Field No.	Field Name	Field length	Field* Type	Description						
A.	Original PPO No.	13	X	Original PPO No						
B.	Pensioner's ID	15	X	Pensioner ID of the individual allotted in the Original PPO						
C.	Regimental No.	9	X	Regimental No. of the Army Personnel.						
D	Action Code	3	A	For revision, it will be filled as 'REV' ,						
1.	Level In Pay Matrix	3	X	This Field is to be filled as per Pay Level in Pay Matrix According to 7 th CPC. For eg. Pay Level 01 write <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>L</td><td>0</td><td>1</td></tr></table> for Pay Level 13a write <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>A</td><td>1</td><td>3</td></tr></table> .	L	0	1	A	1	3
L	0	1								
A	1	3								
2.	Pay In Pay Matrix	6	N	Pay in Pay Matrix drawn in the Pay Level as per 7 th CPC						
3.	MS-PAY	5	N	Military Service Pay According to 7 th CPC						
4.	GROUP PAY for 'X' Group	4	N	According to 7 th CPC applicable to Group 'X' Only.						
5.	CLASS Allowance	4	N	According to 7 th CPC						
5A	Whether AICTE Diploma Holder	1	A	Fill with "Y" or "N".						
6.	Average Pay	6,2	N	Average Pay, if any required.						
7.	Option for Commutation of Revised Pension	1	A	Fill with "Y" or "N" according to option given by the pensioner in Appendix 'A'.						
8.	If Column 7 filled with 'Y', Date of Option	8	X	Fill with YYYYMMDD						
9.	PDA CODE	1	N	1 to 9 as per list.						
10	DPDO CODE	2	N	As per list.						
11	PDA STATE CODE	2	N	As per list.						
12	Bank Code	3	A	As per list.						
13	BSR CODE of CPPC or LINK BANK	7	N	The code allotted by RBI to each CPPC/LINK BANK						

For Data sheet PCDA(P) PHP- 03/2017(7th CPC)

14	CPPC/LINK BANK ADDRESS	40	X	Address of CPPC/link bank
15	Bank Account No.	25	X	Filled from left side only. If the character is < 25 the Right hand boxes may be left blank.
16	IFSC CODE PAYING BRANCH	11	X	The code allotted by RBI to each bank branch.
17	BANK BRANCH ADDRESS	35	X	Address of bank Branch
18	PDA STATION	25	X	District Name of PDA
19	CPPC/LINK Bank PIN CODE	6	N	Pin Code of CPPC/link bank

***FIELD TYPE:**

A = Alphabet

N = Numeric

X = Alpha-Numeric

Note:- Name of auditor, AAO, AO/SAO of Pay Accounts Office should be either legibly written in hand or stamped of name should be affixed.

Instruction for filling of combined Data sheet for family pension(PBORs) (fresh PPO required to be issued).

Field No.	Field Name	Field length	Field* Type	Description
1	NATURE OF ORIGINAL PENSION	1	A	When Nature of pension sanctioned was: (i) War-Injury-Pension fill with "W". (ii) Service-Pension fill with "S". (iii) Disability-Pension fill with "D". (iv) Family-Pension fill with "F". (v) Invalid Pension fill with "I". For rest cases left it blank.
2	PENSION AMOUNT	5	N	Fill with original pension granted when field-1 not Blank.
3	RO TYPE	1	N	'1' for only DSC service '2' for previous service counted in DSC '3' for previous service not counted in DSC '4' for TA Personnel '5' for all other cases
4	R O CODE	2	N	R O CODE as per record office code list
4A	Whether AICTE Diploma Holder	1	A	If AICTE recognized Diploma Holder fill 'Y' otherwise fill 'N'
5	ORIGINAL PPO NO	20	X	This should only be filled when death of deceased takes place after discharge or transfer of family pension.
6	RANK LAST	1	X	As per rank code list
7	Rank ACP	1	X	A for 1 st ACP, 'B' for 2 nd ACP & 'C' for 3 rd ACP & 'N' for NO ACP granted/applicable.
8	Group pension	1	A	Fill with ' A to H ' OR ' X ' OR ' Y ' as the case may be.
9	Regimental no.	9	X	Regimental No. of the Deceased.
10	DECEASED NATIONALITY	1	A	Indian "I" Nepalese "N" Bhutanese "B" Other Foreign countries "F"
11	Deceased Name	35	A	Fill with Deceased Personnel name.
12	DATE OF BIRTH,	8 Each Field	N	These Fields are to be filled as "YYYYMMDD"
13	DATE OF Enrolment			
14	Date of Discharge			
15	Date upto which paid			
16	DATE OF Death / Missing			
17	TOTAL NQS	6	N	This Field is to be filled as "YYMMDD" if any.
18	Former service	6	N	This Field is to be filled as "YYMMDD" if any.

For Data sheet PCDA(P) PHP- 05/2017

PAY DETAILS FOR PRE-2006										
19	Basic Pay	5	N	Basic Pay as per entitlement. Note- For Pre-1986 cases, it should be consolidated and fixed as on 01-01-1986.						
20	Stg.Inc	4	N	Stagnation Increment						
21	GS Pay	2	N	Goods Service Pay						
22	Class Pay	3	N	Class Pay as per entitlement						
Note:- Notional Pay, Stagnation Increment, Classification Pay & Good Service Pay as on 01-01-1986 for Pre-1986 Pensioners OR Basic Pay, Stagnation Increment, Classification Pay & Good Service Pay for Post-1986 Pensioners are to be filled in these fields respectively.										
PAY DETAILS FOR POST-2006 BUT PRE-2016										
23	Pay Band	1	N	According to 6 th CPC						
24	Pay in Pay Band Last Drawn	5	N	Pay Fixed under 6 th CPC						
25	Grade Pay	4	N	According to 6 th CPC						
26	MS-Pay	5	N	Military Service Pay According to 6 th CPC						
27	GROUP PAY for 'X' Group	4	N	According to 6 th CPC applicable to Group 'X' Only.						
28	Class Pay	3	N	According to 6 th CPC						
PAY DETAILS FOR POST-2016										
29	Level In Pay Matrix	3	X	This Field is to be filled as per Pay Level in Pay Matrix According to 7 th CPC. For eg. Pay Level 01 write <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>L</td><td>0</td><td>1</td></tr></table> , for Pay Level 13a write <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>A</td><td>1</td><td>3</td></tr></table> .	L	0	1	A	1	3
L	0	1								
A	1	3								
30	Pay In Pay Matrix	6	N	Pay in Pay Matrix drawn in the Pay Level as per 7 th CPC						
31	MS-PAY	5	N	Military Service Pay According to 7 th CPC						
32	GROUP PAY for 'X' Group	4	N	According to 7 th CPC applicable to Group 'X' Only.						
33	CLASS PAY	4	N	According to 7 th CPC						
34	Extn. Service	1	X	EXTENSION of SERVICE. Fill with "Y" or "N".						
35	GAL.-AWARD 1	2	X	Fill with highest award code as per list. BLANK FOR OFF.						
36	GAL.-AWARD 2	2	X	Fill with lower award code as per list. BLANK FOR OFF.						
37	POST GAL.-AWARD	2	X	Fill with award code when award is given from other than commencement date of the SFP/LFP/OFP.						
38	DATE OF POST GAL.-AWARD	8	N	Fill with YYYYMMDD when POST GAL.-AWARD is not blank.						
39	LUMP SUM GAL.-AWARD	1	X	Fill with "Y" or "N" when family pensioner is Nepalese and drawing pension from Nepal. Left blank for OFF.						
40	Gratuity Re-Authorization	7	N	Fill with the amount of Gratuity where individual died before receiving payment of the same and that is to be re-authorize.						

For Data sheet PCDA(P) PHP- 05/2017

41	OVERPAID LTA	7	N	Fill with Overpaid LTA Amount for recovery.
42	DEMAND	6	N	Fill with total amount of Demand outstanding.
43	MISSING PERSONNEL	1	X	For Missing personnel fill with "Y" For Missing-Pensioner fill with "P" For Rest Family Pension Cases fill with "N"
44	DATE OF FIR	8	N	Fill with date of FIR in case of missing.
45	WHETHER MARRIED	1	X	Fill with "Y" or "N".
46	WIDOW ALIVE	1	X	Fill with "Y" or "N".
47	DATE OF DEATH OF WIDOW	8	N	Fill with date of death of Widow as YYYYMMDD.
48	Whether 2 nd /other Widow child	1	X	Fill with "Y" where claim for family pension pertains to 2 nd or other widow child else fill with "N" for other child.
49	WHETHER ECHS RECOVERY	1	A	Fill with 'Y' OR 'N' as the case may be. 'R' for Refund.
50	NAME OF Family Pensioner	25	A	Name of the Family pensioner to whom family pension is to be notified.
51	NATIONALITY OF Family Pensioner	1	A	Indian "I" Nepalese "N" Bhutanese "B" Other Foreign countries "F"
52	RELATION WITH DECEASED	1	X	Fill with: 'W' FOR-WIFE 'F' FOR-FATHER 'M' FOR-MOTHER 'S' /'A' FOR-SON / ADOPTED SON 'D' / 'E' FOR-DAUGHTER/ ADOPTED DAUGHTER. 'R' FOR-DIVORCED DAUGHTER 'J' FOR-ADOPTED DIVORCED DAUGHTER 'U' FOR-UNMARRIED DAUGHTER. 'V' FOR-WIDOWED DAUGHTER. 'K' FOR-ADOPTED WIDOWED DAUGHTER. 'B' FOR-BROTHER 'T' FOR-SISTER
53	DATE OF BIRTH OF FAMILY PENSIONER	8	N	Date of birth of Family Pensioner as YYYYMMDD.
54	CHILD NATURE	1	X	Fill with following codes: 'N' FOR NORMAL CHILD. 'P' FOR Physically Handicapped. 'H' FOR Mentally Handicapped. 'F' FOR For life pension notification to unmarried /widowed /divorced daughter.
55	WHETHER FP PAYABLE	1	A	Whether Family Pension payable. Fill with 'Y' for Yes or 'N' for No.
56	Aadhaar Number	12	N	Aadhaar Number of Family Pensioner.
57	PAN No.	10	X	PAN No. of Family Pensioner.
58	E-mail id	35	X	E-mail id of Family Pensioner.

For Data sheet PCDA(P) PHP- 05/2017

59	Pensioner's Address	60	X	Address of Family Pensioner.
60	State Code	2	A	State code of the state where Family Pensioner residing.
61	Pin Code	6	N	Pin code of the address of the Family Pensioner.
62	FP SHARE %	4	N	Percentage from '0' to '100'.
63	WHETHER GTY PAYABLE	1	A	Whether Gratuity payable. Fill with 'Y' for Yes or 'N' for No.
64	GTY SHARE %	4	N	Percentage from '0' to '100'.
65	MED ALLOW OPTION	1	A	Fill with 'Y' or 'N'.
66	GUARDIAN NAME/ Legal Guardian	25	A	Fill with name of guardian or legal guardian for minor child or mentally handicapped child.
67	P-E-A	6	N	Fill with amount of Pending Enquiry Award.
68	Refund/Interest of Pension	6	N	To be filled by Office of the PCDA (P) Alld. For interest on pensionary awards, if any.
69	MOBILE NO.	10	N	MOBILE NO. of Family Pensioner.
70	PDA CODE	1	N	1 to 9 as per list.
71	DPDO CODE	2	N	As per list.
72	PDA STATE CODE	2	N	As per list.
73	Bank Code	3	A	As per list.
74	BSR CODE of CPPC or LINK BANK	7	N	The code allotted by RBI to each CPPC/LINK BANK
75	CPPC/LINK BANK ADDRESS	40	X	Address of CPPC/link bank
76	CPPC/LINK Bank PIN CODE	6	N	Pin Code of CPPC/link bank
77	Bank Account No.	25	X	Filled from left side only. If the character is < 25 the Right hand boxes may be kept blank.
78	IFSC CODE PAYING BRANCH	11	X	The code allotted by RBI to each bank branch. Cancelled cheque/scanned copy of cheque should be attached with the claim.
79	BANK BRANCH ADDRESS	35	X	Address of bank Branch
80	PDA STATION	25	X	DISTRICT NAME OF PDA
81	First Recipient of Family Pension	1	X	(A) For SFP/LFP fill with following codes: (1) When initial family pension was granted/ is to be granted to father or mother Fill with "P" (2) When initial family pension was granted/ is to be granted to widow of deceased Fill with "W" (3) When initial family pension was granted/

For Data sheet PCDA(P) PHP- 05/2017

				is to be granted to motherless child or brother/sister Fill with "C" (B) FOR OFF left it blank.
82	Last Recipient of Family Pension	1	X	For division of SFP/LFP fill with the family pensioner's relation-code with the deceased whose pension is to be divided else left it BLANK.
83	Previous PPO of Family Pensioner	20	X	PPO No of the previous family pensioner whose pension is going to be divided in case of division, if any.
84	Whether Widow Re-Marry	1	X	Fill with "Y" or "N".
85	Widow Date of Re-Marry	8	N	When field 70 is "Y" fill it with date of re-marry.
86	Whether Widow Has Child	1	X	Fill with "Y" or "N".
87	Whether Family Pension with child	1	X	(A) Left it blank for OFF or childless widow. (B) For rest cases fill with following codes: (i) When child/children lives/live with Family-pensioner , whom the pension is to be notified Fill with "Y" (ii) When child/children does/do not live with the Family-pensioner , whom the pension is to be notified Fill with "N" (iii) When Family-pensioner is child himself / herself Fill with "C" (iv) When Family-pension was sanctioned to child and all the children became ineligible and Family pension is to be sanctioned to Father / Mother of the deceased Fill with "D"
88	Whether Parent Alive	1	X	(A) For family pension notification in favour of father/mother fill with following codes: When both of parent are alive fill with "Y" When both of parent are dead fill with "N" When only mother of deceased is alive fill with "M" When only Father of deceased is alive fill with "F" (B) For rest cases left it blank.
89	Whether Parent Employed	1	X	Fill with "Y" or "N" for SFP. BLANK FOR OFF/LFP.
91	Pen Type	3	A	For LIBERLISED FAMILY PENSION fill with "LFP" For SPECIAL FAMILY PENSION fill with "SFP" For ORDINARY FAMILY PENSION fill with "OFF" .
92	Life Award	1	N	For first life award LFP/SFP Fill with "1" For second life award of LFP/SFP Fill with "2" BLANK FOR OFF.

For Data sheet PCDA(P) PHP- 05/2017

93	Pre.San. Pen -1	3	N	<p>(A) To filled in case of Division of SFP/LFP only as under: (1) For First sharer fill with “000” (2) For 2nd sharer total pension would have been granted had the family pension been not divided should be worked out in percentage form and should be filled in this field with following codes: (i) 30% of pay but not equal to Rs3500 or Rs 7000 fill with “030” (ii) 50% of pay but not equal to Rs3500 or Rs 7000 fill with “050” (iii) 60% of pay but not equal to Rs3500 or Rs 7000 fill with “060” (iv) 100% of pay but not equal to Rs3500 or Rs 7000 fill with “100” (v) Minimum Pension of Rs 3500 fill with “002” (vi) Minimum Pension of Rs 7000 fill with “001” (B) FOR Division of OFP fill with “000”</p>
94	Pre.San.Pen -2	2	N	<p>(A) To be filled in case of Division of LFP only where two rates of LFP have been provided for in the PPO as under: (1) For First sharer fill with “00” (2) For 2nd sharer total pension (second rate) would have been granted had the family pension been not divided should be worked out in percentage form and should be filled in this field with the following codes: (i) 30% of pay but not equal to Rs3500 fill with “30” (ii) 50% of pay but not equal to Rs3500 fill with “50” (iii) 60% of pay but not equal to Rs3500 fill with “60” (v) Minimum Pension of Rs 3500 fill with “02” (B) FOR Division of OFP/SFP fill with “00”</p>
95	Family Pension Date From	8	N	Whenever family pension is to be notified from any other date other than from the next date of death of the deceased or from the date of FIR in the case of missing personnel this field should be filled with the commencement date to be notified.
96	Family Pension DateTo	8	N	Whenever family pension is to be notified upto a fixed date this field should be filled with the date upto which pension to be notified.
97	Ex-Gratia	7	N	Fill with the amount of the Ex-Gratia in the case of LFP/SFP and with Zeroes for OFP.
98	CDR NUMBER	9	N	To be filled by O/o The PCDA with claim diary number .
99	PEN TYPE CHANGE	1	X	O/o The PCDA(P) should fill code for note to be printed.
100	Note to be printed, If any	2	A	To be used by O/O PCDA(P)
101	Any other remark to be printed, If any	200	X	To be used by O/O PCDA(P)

For Data sheet PCDA(P) PHP- 05/2017

*Note :-

Column 19-33 :

These columns capture pay details using this single datasheet in respect of Pre-2006, Post-2006 but Pre-2016 and also Post-2016 pensioners. Therefore only one set of columns (i.e. Pre-2006 or Post-2006 but Pre-2016 or Post-2016) are to be filled up based on its relevance to the pensioners.

Column 90(i) to 90(v)

Name

The name of the dependant members of the Deceased may be filled in these columns. One box may be left blank between first middle and surname etc.

Whether Handicapped

This column may be filled with “Y” if the Deceased is having a handicapped child otherwise it should always be filled with “N” and in no case it should be left blank.

Relation with Individual

This column may be filled as under.

RELATION	RELATIONSHIP CODE
Son	S
Daughter	D
Divorced Daughter	R
Unmarried Daughter	U
Widowed Daughter	V
Mother	M
Father	F
Brother	B
Sister	T

Aadhaar No.

This column may be filled with 12 Digit Aadhaar No. of the Dependents.

***FIELD TYPE:**

A = Alphabet

N = Numeric

X = Alpha-Numeric

Note:- Name of auditor, AAO, AO/SAO of pay account office should be either legibly written in hand or stamped of name Should be affixed.

Instruction for filling of Corrigendum LPC of combined Data sheet for family pension(PBORs) .

Field No.	Field Name	Field length	Field* Type	Description
A.	Initial PPO No.	13	X	Initial PPO No. of the individual of which this corrigendum has been floated.
B.	New Original PPO No. with suffix	16	N	New original PPO No. contains 12 digit numeric and 4 digit numeric suffix no. This no. may be quoted Wherever available.
C.	Regimental No	9	X	Regimental No. of the Army Personnel
D.	Action Code	3	A	If Original PPO has to be cancelled, it will be filled as 'CAN', Otherwise left blank
1 to 101	All fields of the original Data Sheet			Only those fields along with their connected fields should be filled as per instruction given for filling the LPC Cum Data Sheet No.005/2017for sanction of Pensionery Awards to PBORs

***FIELD TYPE:**

- A** = Alphabet
- N** = Numeric
- X** = Alpha-Numeric

Note:- Name of auditor, AAO, AO/SAO of Pay Accounts Office should be either legibly written in hand or stamped of name should be affixed.

No. 17(02)/2016-D(Pen/Pol)
Government of India
Ministry of Defence
Department of Ex-Servicemen Welfare
New Delhi

Dated 4th September 2017

To

The Chief of the Army Staff
The Chief of the Naval Staff
The Chief of the Air Staff

Sub: Implementation of the Government decision on the recommendations of the Seventh Central Pay Commission - Revision of provisions regulating Pension/ Gratuity/ Commutation of Pension/ Family Pension including pensionary awards notified in terms of casualty pensionary awards in respect of Commissioned Officers, Junior Commissioned Officers & Other Ranks, Retiring or dying in harness on or after 1.1.2016.

Sir,

The undersigned is directed to refer to the Government's decisions on the recommendations of the Seventh Central Pay Commission notified vide Government of India, Ministry of Defence, Department of Ex-Servicemen Welfare Resolution bearing No 17(1)/2014/D(Pension/Policy) dated 30.9.2016, recommendations of National Anomaly Committee on methodology for calculation of disability element for Defence Forces and Ministry of Personnel, Public Grievances and Pension, Department of Pension and Pensioners' Welfare Office Memorandum No. 38/37/2016 - P&PW(A) (i) dated 4.8.2016 as modified vide OM F No 42/14/2016-P&PW(G) dated 24.10.2016. Sanction of the President is hereby accorded for modification in the rules regulating Pension, Family pension, Retirement/ Death/Service Gratuity, Commutation of pension, pensionary awards under casualty pensionary awards including Ex-gratia lump sum compensation in cases of invalidment etc., to the extent specified in this letter.

2. The provisions of the Pension Regulations, 2008 of Army and various Services Regulations, Instructions and Government Orders issued by this Ministry from time to time, which are not affected by the provisions of this letter, shall remain unchanged.

3. DATE OF EFFECT

3.1 The revised provisions of this letter shall apply to the Commissioned Officers (including MNS and Territorial Army Officers), Junior Commissioned Officers and Other Ranks of the three Services, Non-Combatants (Enrolled) in the Air Force, Defence Security Corps and the Territorial Army (hereinafter collectively referred to as Armed Forces Personnel) who retired/discharged/ released/invalided out or died in harness on or after 1.1.2016. Separate orders have already been issued in respect of Armed Forces Personnel who retired/died before 1.1.2016.

3.2 Where Pension/ Family Pension/ Death Gratuity/ Retirement Gratuity/ Commuted Value of Pension or pensionary awards under casualty pensionary awards has already been sanctioned provisionally, or otherwise, in cases of



retirement/death occurring on or after 1.1.2016, the same shall be revised in terms of these orders. In cases where pension has been finally sanctioned under the pre-revised orders and if it happens to be more beneficial than the pension becoming due under these orders, the pension already sanctioned shall not be revised to the disadvantage of pensioner.

4. RECKONABLE EMOLUMENTS

4.1 The term 'Reckonable Emoluments' for the purpose of calculating various pensionary benefits other than various kinds of Gratuities, shall consist the following-

4.1.1 Commissioned Officers: Pay in the Pay Matrix, Military Service Pay and Non Practicing Allowance, if any, last drawn by the officer (Refer - Army Officer Pay Rules-2017, Air Force Officer Pay Rules-2017, Navy Officer Pay Regulations-2017 as may be the case)

4.1.2 Junior Commissioned Officers & Other Ranks: Pay in the Pay Matrix, Military Service Pay, and 'X' Group Pay & Classification Allowance, if any, last drawn by the JCOs/ORs (Refer - Army Pay Rules-2017, Air Force Pay Rules-2017, Navy Pay Regulations-2017 as may be the case).

4.2 For calculation of all kinds of gratuities, dearness allowance admissible on the date of retirement/discharge/invalided out/death, shall continue to be treated as part of emoluments along with the emoluments as defined in para 4.1 above.

4.3 SPECIAL PROVISIONS FOR THOSE WHO OPTED TO CONTINUE TO DRAW PAY IN THE PRE-REVISED SCALE OF PAY

4.3.1 Those who have elected to continue to draw pay in the pre-revised scale of pay and have retired/ discharged/ invalided out of service on or after 1.1.2016, their pension and gratuity, as applicable, shall be calculated under the rules in force immediately before coming into effect of these orders.

4.3.2 The term 'Reckonable Emoluments' for the purpose of pensionary benefits under this Para 4.3.1 shall be the same as defined in para 3.1 of this Ministry's letter No 17(4)/2008(2)/ D(Pen/Pol) dated 12.11.2008 and shall also include Dearness Allowance notified under Sixth CPC Pay structure.

4.3.3 Entitlement of gratuity shall be determined under the order in force immediately before coming into effect of these orders subject to the maximum ceiling as prescribed in Para 8 of this Ministry's letter No. 17(4)/2008(2)/D (Pen/Pol) dated 12.11.2008.

4.3.4 Family Pension shall also be allowed in accordance with orders applicable prior to the issue of these orders.

4.4 In the case of Commissioned Officers and JCOs/ORs who have opted for the revised pay structure and have retired/discharged within 10 months from the date of coming over to the revised pay structure, the 'average emoluments for 10 months period preceding retirement/discharge will be calculated by taking into account pay



as follows:-

(a) For the period during which pay is drawn in the revised pay structure	Pay drawn in the prescribed Pay Matrix plus Military Service Pay, 'X' Group pay and whole of Classification Allowance (where applicable in case of JCOs/ORs) and Non Practicing Allowance, if any.
(b) For the period during which pay was drawn in the pre-revised pay scales	Pay determined after applying multiplying factor of 2.57 to the sum of existing pay in the Pay Band, Grade Pay, Military Service Pay, 'X' Group Pay (in case of JCOs/ORs) and NPA, if any, drawn during the relevant period plus whole of classification allowance, if any, drawn by JCOs/OR.

5. QUALIFYING SERVICE

5.1 The minimum period of qualifying service prescribed for earning various kind of pension and gratuity by Defence Forces personnel, shall continue as hithertofore. There shall also be no change in the provisions for determining reckonable qualifying service for calculating pension and gratuity.

6. PENSION

6.1 Subject to para 6.2, there shall be no change in the provisions regulating the amount of pensions including pension determined under casualty pensionary awards. However, the provisions for determining pension based on notional maximum of pre-revised pay scale in respect of JCOs/OR, shall be discontinued.

6.2 The amount of pension shall be subject to a minimum of Rs 9,000/- and the maximum pension would be 50% of highest pay in the Government (the highest pay in the Government is Rs 2,50,000/- with effect from 1.1.2016). However, the maximum ceiling shall be applicable only in the case of Service/Retiring Pension, Service element of Disability/ Liberalized disability/ War Injury Pension and Ordinary Family Pension. The said ceiling is not applicable in the cases of Disability/ Liberalised Disability/ War Injury element, being authorized under casualty pensionary awards.

6.3 The quantum of additional pension/family pension available to the old pensioners/family pensioners shall be continue to be as follows-

Age of pensioner / family pensioner	Additional quantum of pension
From 80 years to less than 85 years	20% of revised basic pension/ family pension
From 85 years to less than 90 years	30% of revised basic pension / family pension
From 90 years to less than 95 years	40% of revised basic pension / family pension
From 95 years to less than 100 years	50% of revised basic pension / family pension
100 years or more	100% of revised basic pension / family pension



The Pension Sanctioning Authorities should ensure that the date of birth and the age of a pensioner/ family pensioner, are invariably indicated in the Pension Payment Order to facilitate payment of additional pension by the Pension Disbursing Agencies as soon as it becomes due. Dearness relief shall also be admissible on the additional pension available to old pensioners/family pensioners.

Note: The additional pension payable to old pensioners/ family pensioners of 80 years of age and above shall also be applicable to old pensioners/ family pensioners of 80 years of age and above in receipt of War injury pension/ Disability pension/ Liberalized family pension/ Special family pension.

7. GRATUITY

7.1 The maximum limit of all kinds of Gratuity i.e. Retiring/ Retirement /Service /Invalid/ Special/ Terminal/ Death Gratuity shall be Rs. 20 lakhs. This ceiling on gratuity shall be increased by 25% whenever the Dearness Allowance rises by 50% of the basic pay.

7.2 DEATH GRATUITY

The rates for payment of death gratuity shall be as under:

Length of qualifying service	Rate of Death Gratuity
Less than One year	2 times of monthly emoluments
One Year or more but less than 5 years	6 times of monthly emoluments
5 years or more but less than 11 years	12 times of monthly emoluments
11 years or more but less than 20 years	20 times of monthly emoluments
20 years or more	Half month's emoluments for every six monthly period of qualifying service subject to a maximum of 33 times of emoluments.

8. FAMILY PENSION

8.1 Subject to para 8.2, there shall be no change in the provisions regulating the amount of various kinds of family pensions including family pension determined under casualty pensionary awards and additional family pension applicable to old family pensioners.

8.2 The amount of all kind of family pension shall be subject to a minimum of Rs 9,000/-. The maximum amount of normal rate and enhanced rate of ordinary family pension shall be 30% and 50% respectively of highest pay in the Government which is Rs 2,50,000/- with effect from 1.1.2016. The maximum ceiling is, however, not applicable in the cases of Special Family/ Liberalized Family Pension etc., applicable under casualty pensionary awards.

8.3 The dependency criteria for the purpose of family pension shall continue to be the minimum family pension along with Dearness Relief thereon.



9. Ex-GRATIA LUMP SUM COMPENSATION IN CASES OF INVALIDMENT

9.1 The Ex-gratia lump sum compensation to Defence Service personnel who are boarded out of service on account of disability/ war injury attributable to or aggravated by military service, shall be paid @ Rs 20 lakh for 100% disability subject to provisions as stipulated in this Ministry's letter No. 2(2)/2011/D(Pen/Pol) dated 26.12.2011. For disability/ war injury less than 100% but not less than 20%, the amount of Ex-gratia compensation shall be proportionately reduced. No Ex-gratia lump sum compensation shall be payable for disability/ war injury less than 20%. The proportionate compensation would be based on actual percentage of disability as certified by the Invaliding Medical Board, without applying broad banding provisions as contained in Para 7.2 of this Ministry's letter No 1(2)/97/D(Pen-C) dated 31.01.2001.

10. BROAD-BANDING OF PERCENTAGE OF DISABILITY/WAR INJURY ON DISCHARGE

10.1 Where an Armed Forces personnel is discharged/retired under the circumstances mentioned in Para 4.1 of this Ministry's letter No 1(2)/97/D(Pen-C) dated 31.1.2001 with disability including cases covered under this Ministry's letter No 16(5)/2008/D(Pen/Policy) dated 29.9.2009 and the disability/ war injury has been accepted as 20% and more, the extent of disability or functional incapacity shall be determined in the manner prescribed in Para 7.2 of said letter dated 31.1.2001 for the purpose of computing disability/ war injury.

10.2 Rates for calculation of disability where composite assessment is made due to existence of disability, as well as war injury, shall be determined in terms of provision contained in Para 3(b) of Ministry's letter No. 16(02)/2015-D(Pen/Pol) dated 8th August 2016.

11. EX-GRATIA AWARDS TO CADET (DIRECT)

11.1 In cases of disablement / death, following Ex-gratia award shall be payable subject to the same conditions as hitherto in force in the event of invalidment on medical ground / death of a Cadet (Direct) due to causes attributable to or aggravated by military training-

11.1.1 Monthly Ex-gratia amount of Rs 9,000/- per month.

11.1.2 In cases of disablement, Ex-gratia disability award @ Rs 16,200/- per month shall be payable in addition for 100% of disability during period of disablement subject to prorata reduction in case the degree of disablement is less than 100%. No disability award shall be payable in cases where the degree of disablement is less than 20%.

11.1.3 In cases of death, Ex-gratia amount of Rs 12.5 lakhs.

11.1.4 The Ex-gratia awards to Cadets (Direct)/ NoK, shall be sanctioned purely on ex-gratia basis and the same shall not be treated as pension for any purpose. However, dearness relief at applicable rates shall be granted on monthly ex-gratia as well as ex-gratia disability award.



12. CONSTANT ATTENDANT ALLOWANCE (CAA)

12.1 "Constant Attendant Allowance shall continue to be admissible under the condition as hithertofore at the existing rate from 1.1.2016 to 30.06.2017. However, it shall be admissible at the uniform rate of Rs. 6750/- per month, irrespective of the rank with effect from 1.7.2017."

13. COMMUTATION OF PENSION:

13.1 There shall be no change in the provisions relating to commutation values, the limit upto that the pension can be commuted or the period after which the commuted pension is to be restored.

13.2 The pensioners who have retired between 1.1.2016 and date of issue of orders for revised pay/ pension based on the recommendations of the 7th CPC, shall have an option, in relaxation of provisions of relevant Pension Regulations, not to commute the pension which has become additionally commutable on retrospective revision of pay / pension on implementation of recommendations of the 7th CPC. Option form to be used for this purpose shall be prescribed by the PCDA (Pension), Allahabad along with their implementation instructions.

13.3 The option may be invited only from those who want to commute their pension which has become additionally commutable as per Para 13.2 above and no commutation shall be allowed as a default. In such cases, RO/HOO/PSAs will finalize the cases without waiting for option for commutation of additional pension and such option, if any, received later on (within four months from the date of issue of this letter) may be processed separately for additional commutation. Option for additional commutation on the basis of revised pension once exercised would be final and in no case it would be entertained at a later stage. Service Hqrs may be deputed as Nodal agencies to carry out such exercise with the respective ROs for the speedy implementation of work and forward such cases to PSAs.

GENERAL INSTRUCTIONS

14. The amount of various pensionary awards admissible in terms of this order, shall be rounded off to the next higher rupee by the Pension Sanctioning Authorities.

15. If the amount of any monthly pension/ family pension admissible under the provisions of this letter works out to be less than Rs 9,000/- per month, it shall be stepped up to Rs 9,000/- per month and authorized for payment at this rate.

16. The pension/ family pension notified in terms of these orders from 1.1.2016 or thereafter, shall qualify for dearness relief sanctioned by the Government from time to time in accordance with the relevant rules/ instructions.

PROCEDURE FOR SANCTION OF REVISED PENSION TO THOSE WHO HAVE ALREADY RETIRED

17. For revision of pensionary awards as per provisions of this letter in respect of Armed Forces personnel who have already retired/ discharged/ invalidated out/ died



on or after 1.1.2016 and in whose cases, pensionary benefits at pre-revised rates have already been notified, the Record Offices concerned in case of JCOs/ORs and PCDA(O) Pune/ Naval Pay Office Mumbai/ AFCAO, New Delhi, as the case may be in respect of commissioned officers, will initiate and forward revised LPC-cum-Data Sheet as prescribed by PCDA(Pensions), Allahabad, to their respective Pension Sanctioning Authorities (PSAs) for issue of Corrigendum PPOs notifying the revised pensionary awards. Further, implementation instructions to all concerned, shall be issued by PCDA (Pensions), Allahabad immediately on receipt of these orders.

18. Pension Regulations of the three Services, shall be amended in due course.

19. This issues with the concurrence of the Finance Division of this Ministry vide their ID Note No.10(03)/2017/Fin/Pen dated 30.08.2017.

20. Hindi version will follow.

Yours faithfully



(Manoj Sinha)

Under Secretary to the Government of India

Copy to: As per Standard list

